ORANGE COUNTY SANITATION DISTRICT
RESOURCE PROTECTION DIVISION
18480 Bandilier Circle, Fountain Valley, CA 92708-7011

WASTEHAULER DISCHARGE PERMIT RENEWAL APPLICATION CHECKLIST

(This checklist must be completed and submitted with the Wastehauler Permit Application)

PERMITTEE: _____
Company Name

☐ PERMIT APPLICATION AND SUPPORTING DOCUMENTATION

☐ **COPY OF THE CHECK FOR PERMIT FEE REMITTANCE** (as listed on the Wastehauler Application) Please Note: Send the check for the permit application fee to OC San Accounts Receivable 18480 Bandilier Circle Fountain Valley, CA 92708

Supporting Documentation - The following shall be submitted with the Wastehauler application, if the documents have been updated, the facility has changed since last permit renewal, or as required in accordance with permit requirements.

☐ I. Current DMV Registration for each vehicle/trailer

☐ II. Plot Plan (If Collection Tank is present on Site)

☐ III. Copy of current Business License (must be provided each year.)

☐ Other

The items checked above are submitted with the Permit Application.

_____
Wet Signature of Responsible Officer or Designated Signatory Date

Permit No:_____

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APPLICATION FOR
WASTEHAULER DISCHARGE RENEWAL PERMIT

Instructions:

This application must be completed for issuance or renewal of an Orange County Sanitation District (OC San) **Wastehauler Permit For Discharge Of Non-Hazardous And Non-Industrial Wastewater.** For OC San to properly evaluate, process, and issue a Permit, the applicant must answer all questions and provide relevant information for a complete permit application and must comply with all the following:

1. **All Wastehaulers must have a current LWH registration with the Orange County Health Care Agency (OCHCA).**
   To obtain a Liquid Waste Hauler (LWH) registration, please make an appointment with OCHCA at (714) 433-6284 before returning this application. Attach a copy of the Applicant's valid Orange County Health Care Agency registration to this application once obtained.
2. **Incomplete applications will NOT be processed.** Please write "N/A" if the information requested in any section of the application does not apply to the applicant.
3. **The permit application must be signed by the Responsible Officer as defined in 40 CFR 403.12 (l)(1)(i)**, also defined on Page 6. OC San will not process the permit application if it is not signed by an individual meeting the definition of Responsible Officer. One Responsible Officer and one Designated Signatory may be defined per application.

Permit Fees:

Per Fiscal Year Applying	2025-2026	+ Initial Decal & Entry Card	2026-2027	2027-2028
For 2-year Permit	$490.00	$25.00 & $50.00	$534.00	$582.00

Ownership Information **Existing Permit No:** **if** applicable

Applicant _____
Complete Legal Company Name

Mailing Address _____
Street *City* *State* *Zip Code*

Physical Address (Vehicle Storage) _____
Street *City* *State* *Zip Code*

Business type ☐ *Corporation* ☐ *Limited Liability Corporation* ☐ *Partnership* ☐ *Sole Proprietorship*

FOR CORPORATIONS/LLC ONLY:

_____
Year of Incorporation State of Incorporation File/Entity Number

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Please list all vehicles to be permitted for discharge at OC San's Wastehauler Station:
NOTE: Any current vehicle for permit renewals not listed below <u>will not</u> be renewed automatically.

1	Year	Make	Model	License Plate Number #	Vehicle Identification # (VIN)	Replacement tag type:	
	Truck or Trailer	Waste Tank Volume	Fresh Water Tank Volume	Total Tank Capacity	OCHCALWRpermit number	Decal	Entry Tag
2	Year	Make	Model	License Plate Number #	Vehicle Identification # (VIN)	Replacement tag type:	
	Truck or Trailer	Waste Tank Volume	Fresh Water Tank Volume	Total Tank Capacity	OCHCALWRpermit number	Decal	Entry Tag
3	Year	Make	Model	License Plate Number #	Vehicle Identification # (VIN)	Replacement tag type:	
	Truck or Trailer	Waste Tank Volume	Fresh Water Tank Volume	Total Tank Capacity	OCHCALWRpermit number	Decal	Entry Tag
4	Year	Make	Model	License Plate Number #	Vehicle Identification # (VIN)	Replacement tag type:	
	Truck or Trailer	Waste Tank Volume	Fresh Water Tank Volume	Total Tank Capacity	OCHCALWRpermit number	Decal	Entry Tag
5	Year	Make	Model	License Plate Number #	Vehicle Identification # (VIN)	Replacement tag type:	
	Truck or Trailer	Waste Tank Volume	Fresh Water Tank Volume	Total Tank Capacity	OCHCALWRpermit number	Decal	Entry Tag
6	Year	Make	Model	License Plate Number #	Vehicle Identification # (VIN)	Replacement tag type:	
	Truck or Trailer	Waste Tank Volume	Fresh Water Tank Volume	Total Tank Capacity	OCHCALWRpermit number	Decal	Entry Tag

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Will any of these trucks also be used to haul hazardous waste? ☐ Yes ☐ No
For any additional vehicles, please attach a supplemental list with at least the information above for each vehicle.

Service Activities:

Areas Serviced (Waste source location):

- ☐ Orange County
- ☐ Los Angeles County
- ☐ Riverside County
- ☐ San Bernardino County
- ☐ San Diego County
- ☐ Other: Please explain_____

Sources of waste to be discharged at the Wastehauler Station:

- ☐ Septic Tank and Cesspools
- ☐ Chemical/Portable Toilets
- ☐ Restaurant Grease Traps and Interceptors
- ☐ Brine
- ☐ Other, please specify:_____

Customers using your services:

- ☐ Single family homes
- ☐ Institutions (hospitals, schools, prisons)
- ☐ Apartments
- ☐ Restaurants
- ☐ Construction sites
- ☐ Recreational facilities
- ☐ Farm or agricultural sites
- ☐ Other. Please specify:_____

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Waste collection and handling practices:

Waste loads are picked up from the customer and brought directly to the Wastehauler Station for disposal.

Waste loads are picked up from the customer and brought to holding or storage tanks. **If this response was chosen, please provide the following information.**

Tank Identification	Tank Location	Tank Volume (Gallons)	Do you separate (decant), heat, or perform any processing in the tanks?	
			Yes – Please explain	No ☐
				No ☐
				No ☐
				No ☐

Do you have permits with any other public agencies to use their waste disposal stations?
☐ Yes ☐ No If yes, list name and address of agency and permit number.

Agency name Address Permit No.

Agency name Address Permit No.

Industrial Discharge Information:

1. **Do you currently have an existing industrial wastewater discharge permit (Not a Wastehauler Permit) issued by the Orange County Sanitation District?**
   ☐ Yes ☐ No If yes, list the permit number and the address of the permit #:_____

   _____
   Address of Permit
2. **Do you currently discharge wastewater to the sewer at the sewer address indicated above?**
   ☐ Yes ☐ No If no, are you planning to discharge and if so, when?_____

   Indicate Approximate, anticipated, or actual industrial discharge volume:_____ gallons/day.

IF ANSWER IS YES TO #2, PLEASE COMPETE #3

3. **Indicate source of wastewater generated:**
   Industrial Commercial Domestic/Sanitary

   Description: _____

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Certification for Accuracy of Information

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to ensure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.
I also authorize Orange County Sanitation District (OC San) to verify all information provided, including the water account/usage information from the water supplier, facility lease contracts, and other pertinent information.

Responsible Officer/Designated Signatory (as specified on attached RO/DS forms):

Name: _____

Wet Signature: _____

Title: _____

Date: _____

E-mail: _____

Phone Number: _____

Name of the person to contact concerning information provided in this application: Same as above

Name: _____

Title: _____

Date: _____

E-mail: _____

Phone Number: _____

Certification of Responsible Officer (RO)

This form is required

Complete and return the original hard copy with wet signature to OC San
Please note - there can only be 1 RO assigned.

1. _____ *[**Company Name** (name of Permittee/Certificate Holder)]***** holds a wastewater discharge permit/certification from OC San or has applied for a wastewater discharge permit/certification from OC San. Permittee/Certificate Holder is a [corporation, partnership, or sole proprietorship].*

2. *I, _____ [Responsible Officer], am the [responsible corporate officer, general partner, or sole proprietor] of [Permittee/Certificate Holder] within the meaning of 40 C.F.R. Section 403.12(l). I am so designated on Permit/Certificate No._____issued to [Permittee/Certificate Holder]. Absent delegation of signature authority under 40 C.F.R. Section 403.12(l)(3), I would be responsible for signing the reports and documents required by 40 C.F.R. Sections 403.12(b), (d), (e), and (h) and in accordance with OC San's Wastewater Discharge Regulations.*

3. *I, _____ [Responsible Officer] accept the responsibility for the overall operation of the facility and/or overall responsibility for compliance with all regulatory requirements for the facility from which the wastewater discharge originates.*

I declare under penalty of perjury under the laws of the state of California that the foregoing is true and correct.

Executed this _____ [day] of _____[month] in the year_____at

_____.
[city & state, zip code]

Name of Responsible Officer _____

Wet Signature _____ Date _____

Title: _____ RO Email Address: _____

RO's Phone Number _____

Company _____ Permit/Certificate No. _____

***** Name of Permittee/Certificate Holder should match the Applicant name in the Permit Application (Complete Legal **Company Name**). Do not use the name of an individual employee in the field for Permittee/Certificate Holder.

NOTE: All correspondence including but not limited to permit, enforcement, and self-monitoring (e.g., Self-Monitoring Forms and Reminder Letters, Notices of Violations, Permit Application, etc.) shall be sent to the Responsible Officer. If the permittee seeks to change the Responsible Officer or designee on the Authorization to Sign Reports and Permit Applications, then new RO and DS forms must be submitted as appropriate.

Authorization to Sign Reports and Permit Applications Designated Signatory (DS)

Submit this form only if the Responsible Officer wants to designate a Signatory, otherwise mark the form N/A. Please Note – there can only be 1 DS assigned.
Complete and return the original hard copy with wet signature to OC San

*1. _____[**Company Nam**e (name of Permittee/Certificate Holder)]***** holds a wastewater discharge permit/certification from OC San or has applied for an industrial discharge permit/certification from OC San. Permittee/Certificate Holder is a [corporation, partnership, or sole proprietorship].*

2. I,_____ [Responsible Officer], am the [responsible corporate officer, general partner, or sole proprietor] of [Permittee/Certificate Holder] within the meaning of 40 C.F.R. Section 403.12(l). I am so designated on Permit/Certificate No._____issued to [Permittee/Certificate Holder]. Absent delegation of signature authority under 40 C.F.R. Section 403.12(l)(3), I would be responsible for signing the reports required by 40
C.F.R. Sections 403.12(b), (d), (e), and (h) and in accordance with OC San's Wastewater Discharge Regulations Ordinance.

3. I have authorized, and hereby do authorize, _____,_____[individual, position title] to sign the reports and documents required by 40 C.F.R. Sections 403.12(b), (d), (e), (h) and in accordance with OC San's Wastewater Discharge Regulations Ordinance, and as my representative. I affirm that
_____,_____[individual, position title] has responsibility for overall operation of the permitted facility or has overall responsibility for environmental matters for the industrial discharger as required by 40 C.F.R. Section 403.12(l)(3).

4. I acknowledge that this Authorization does not in any way relieve me of my responsibilities or liabilities as the [responsible corporate officer, general partner, or sole proprietor] of [Permittee/Certificate Holder] under the Clean Water Act, the Federal Pretreatment Regulations, the California Porter-Cologne Water Quality Act, or OC San's Wastewater Discharge Regulations Ordinance.

I declare under penalty of perjury under the laws of the state of California that the foregoing is true and

correct. Executed this _____ [day] of _____[month] in the year_at

_____.
[city & state, zip code]

Name of Responsible Officer _____

Wet Signature _____

Title _____ Date _____

Company _____ Permit/Certificate No. _____

DS Email Address _____ DS Phone Number: _____

***** Name of Permittee/Certificate Holder should match the Applicant name in the Permit Application (Complete Legal **Company Name**). Do not use the name of an individual employee in the field for Permittee/Certificate Holder.